

Subject	Policy Statement
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2. It shall be the duty of all **employees** at work to ensure:-
- That reasonable steps are taken to safeguard the Health & Safety of themselves and of other persons who may be affected by their acts or omissions at work.
  - Co-operation with the Management Committee so far as is necessary to ensure compliance with any duty or requirement imposed on the employer, or any other person, under any relevant statutory duties.

First approved by the Management Committee	1994
16 <sup>th</sup> Review Approved by the HSE Committee	5 <sup>th</sup> December 2019
Next Review Date	December 2020
Chairperson	Name: Margaret Baxter Signed <i>Margaret Baxter</i> Date <i>5.12.19.</i>
Convenor of HSEHR Committee	Name: Ewen G Cameron Signed <i>Ewen G Cameron</i> Date <i>5/12/19</i>
Chief Executive	Name: George Tainsh Signed <i>George Tainsh</i> Date <i>5/12/19</i>

A copy of this policy statement will be displayed on the staff notice board in the Staff Room on the attic floor of Ochil House.